

FORM F: TENURE APPLICATION TRANSMITTAL FORM – For Spring Hires

Applicant's Name: _____

Department: _____

This form should be submitted by the applicant to the department chair, completed by all listed parties, and submitted by the Department Tenure Committee (DTC) to the UWTC with its tenure recommendation **BY OCTOBER 1, 2012.**

- 1 I, the Department Chairperson, have been requested to submit to the UWTC a statement evaluating this candidate, according to the current criteria for tenure.

Signature of Department Chairperson

Date

2. I, a member of the DTC, have reviewed the credentials on file in the Office of Human Resources and certify that the credentials verify the academic record as reported in the application.

Signature of DTC Member who verified credentials

Date

3. The DTC has prepared the attached document verifying and evaluating the application of this candidate, according to the contractual (CBS) and UWTC guidelines, and has also arrived at the following summary recommendation:
(_____ Recommend)
(_____ Do not Recommend) tenure of this applicant at this time.

Subscribed by the committee on _____
Date

Signatures of the Department Tenure Committee

_____, Committee Chair

4. I, the applicant, have read the complete recommendation and evaluation of my application for tenure, as prepared by my department's DTC, and have been advised of my right to request a hearing before the DTC.

Applicant's Signature

Date

Tenure Application Transmittal Form (con't.)

5. I, the applicant, am aware that I may request a hearing before the UWTC.

I _____ do

_____ do not request such a hearing.

Applicant's Signature

Date

6. **THIS APPLICATION MUST BE DELIVERED TO THE UWTC FROM THE DTC BY
OCTOBER 1, 2012 FOR FACULTY MEMBERS WITH JANUARY ANNIVERSARY DATES.**

Deliver to:

Jennifer Gossett
Chair, UWTC
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